

Gas Lines Newsletter Autumn Edition 2016

Editors Note



Hi Everyone,

Welcome to the Autumn Edition of Gas Lines.

It is still feeling a bit like summer though! I expect we'll all need to be getting our winter warmers out soon enough.

If you have any feedback for the Newsletter please let me know. Enjoy!

Amy

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Toolbox Talks

TBT#119: Communicate pressure testing

requirement when works involve high pressure

TBT#120: Excavation around tree root systems

TBT#121: Meter Sizing Procedure

TBT#122: Grundomatting

TBT#123: Verification of Services

TBT#124: Macarthur Gas Potholing Expectations

TBT#125: Spotter Requirements when Excavating

TBT#126: Vehicle and Equipment- Process when maintenance/ servicing/ repair or replacement is required

TBT#127: Use of Measuring Wheel for Mains Lays

TBT#128: Use of Gutter Markers for Mains Lays

TBT#129: Clearing Electronic Job Pack Files

TBT#130: Materials Sheet use during tasks exceeding a single shift (construction only)

TBT#131: Glove Requirements

TBT#132: Importance of Communication

TBT#133: ZNX Tech Alert GD FTC 0006- Ravetti Valve Release System

TBT#134: ZNX Tech Alert GD FTC 0008- Electrofusion Sockets and Saddles

TBT#135: Types of Assets and Limits of Underground Approach



BIRTHDAYS THIS EDITION

March

Peter Fenech
Stephen George
Michael Robertson
Fellice Pollicina
Luke Attard
Rod Gleeson

May

Morgan Bielaczek
Mark Dawson
Stephen Kearnes
Amy Wheatland
Kristina Zimroz

April

Mark Berry
Alistair Irvine
Sarah Jeffes
Joshua Jenkins
Katrina Overton
Matt Wheatland
Michael Naylor

Directors Note



Well what a start it has been to the year, so much going on behind the scenes across all areas of the business. The Management team and Business support staff have been stretched with Contract renewals, expressions of interest and Tenders, usually exciting stuff, but not when it all happens at once. Add to this the task of making more processes electronic, aligning processes with new Clients, a phone system that has exceeded its design capacity, electronic data storage and searching for software to assist in HSE compliance – did I mention preparing for the next IMS audit?

Although it's still quite mild for this time of the year, I'm sure winter is now fast approaching and we will soon be busy in the Gas Networks area. It's worked out well for the implementation of Jemena's new SAP system, they never go as smooth as you hope no matter how much you plan for it and as disruptive as it is, I can only imagine how much worse it could have been if we had an early winter.

I would like to take this opportunity to remind you all that you are able to nominate a colleague for the Employee of the quarter award. It shouldn't be that the nomination has to come from a Manager, you can also nominate either by completing the nomination form or verbally through your supervisor, Manager or direct to HR.

A review of our incident and near miss investigations has shown a worrying trend, common across the business, relating to communication – mainly a lack of! From key communication on site between crew members, to hand over between shifts and even information requiring administration follow up has not been communicated or documented affectively. From this information we will review many of our documents and processes looking for areas to close any gaps. But more importantly I ask that you all take some accountability for your communication within your own areas and teams, it's part of looking out for your fellow workers and your own safety.

Finally, I am pleased to share some great news with you all, we have been working with AGL for some time now in relation to their Energy Services division. We have now signed off on terms for a Cooperation Agreement between us, which will see Macarthur Gas manage the Energy Services business for NSW and ACT. Energy Services may be better known to some of you as "AGL Industrial and Commercial Service" we hope this is the beginning of a relationship with AGL that will prove valuable to both businesses and extend into further opportunities.

Please take care and remain alert as we move into the winter, remember the impact of cold, wet and shorter days when doing your risk assessment and driving.

Regards,

Chris O'Keefe

Safety Integrity Teamwork Enjoyment

A Message from Senior Manager Tony Ussia



Hi Everyone,

Welcome to the autumn edition of our newsletter. I'm a little confused lately, we are heading towards the end of autumn and I am still putting the air conditioner on to cool down. Who knows what sort of winter is ahead of us, a cold one I hope, it's always good for our industry to have a very cold winter which in turn creates greater workloads.

The four Operational areas have been very busy of late due to various reasons. The Sydney Gas Networks and Riverina areas are really struggling with major changes to their financial systems and the way we finalise our jobs.

Jemena and ZNX have designed a system where "No as laid map, No Money" so please assist us by submitting your "As Laid" drawings ASAP.

Neil Lamb has informed me that the Networks area that he manages are ready for a winter peak ahead, Neil and his team have implemented many new process improvements which should make life a lot easier for employees in this area.

Murray's Plumbing area similar to every past year is very busy with their school room heaters. Murray's informed me that by the time this newsletter is out the school heater project will be complete for another year. This area has a very good rapport with the department responsible for these room heaters and hopefully it stays that way for years to come. Don't forget this area offers employee discounts on heater serving, so get your heaters from your friends and family and take advantage of this offer.

Peter Magnone has picked up all the Gas fitting work (work around the gas meter position plus interruption to supply) in Wagga Wagga. This is a new contract with Select Solutions which should keep Peter and his team very busy. If anyone is looking to transfer to a place like Wagga, discuss it with your Manager and you never know you could end up working in a great country town. I really enjoy my trips down to the Riverina, sometimes Sydney can get a little too much at times and a trip to Wagga is great to get away from it all, plus it's always great to see the evolution of our company in the Riverina.

Marco and his team have been very busy with tenders, and it's only a matter of time before the "big one" comes along and this department will be awarded a tender that will further increase our profile to potential clients. I had a phone call from a Senior Manager Jemena telling me what a great job Mac Gas were doing on the Integrity Dig at Fairfield (see photo attached) It's a call like this that makes it all worthwhile knowing that the hard work that people are putting in is paying off. Thanks to all involved in that job.

Below is a picture of a “cocan” being installed by the civil team at Darling Harbour. A cocan is a regulator that breaks down the pressure from 1050kpa to 7kpa so secondary mains pressure is not in areas of high risk.



Have a good winter.

STAY SAFE, WORK AS A TEAM AND HAVE FUN OUT THERE.

Tony Ussia

STRESS IN THE WORKPLACE



A more stressful environment has been created for many workers through greater competition, high performance expectations and the steady increase in longer working hours. Mental health is becoming an increasing issue in the workforce and, in many cases, this can result from increase stress.

Contributors of work-related stress

Organisational factors:

- work demands
- low levels of control over work
- poor levels of support by supervisors and colleagues
- lack of role clarity and role conflict.

Environmental factors:

- noise
- temperature and humidity
- cramped workspace
- Manual handling.

Managing stress

- Talk to your Supervisor/Manager
- Relaxation methods (deep breathing exercises etc.)
- Specific training
- Stretching and exercises
- Taking breaks
- Have a healthy work-life balance.

5 best activities to do before winter hits

Check it out!

Vivid Sydney- Light, music and ideas

What a fantastic way to see the City!

Running from 27th May- 18th June 2016

NRL Football games

Head to a game before the cold weather really sets in!

Roughly every Thursday to Monday every week (until September)

Scenic World- Blue Mountains

The mountains are a beautiful place to explore but the colder weather usually hits there first before Sydney!

Open every day of the year 9:00am-5:00pm

White water rafting- Penrith Whitewater Stadium

It's not too cold yet to go white water rafting plus the wetsuits help keep out the cold water!

Open 9:00am- 4:00pm (Check online schedule for session times)

Snuggle up in bed

Who doesn't love to stay in bed when the colder weather creeps in?

Available 24/7!



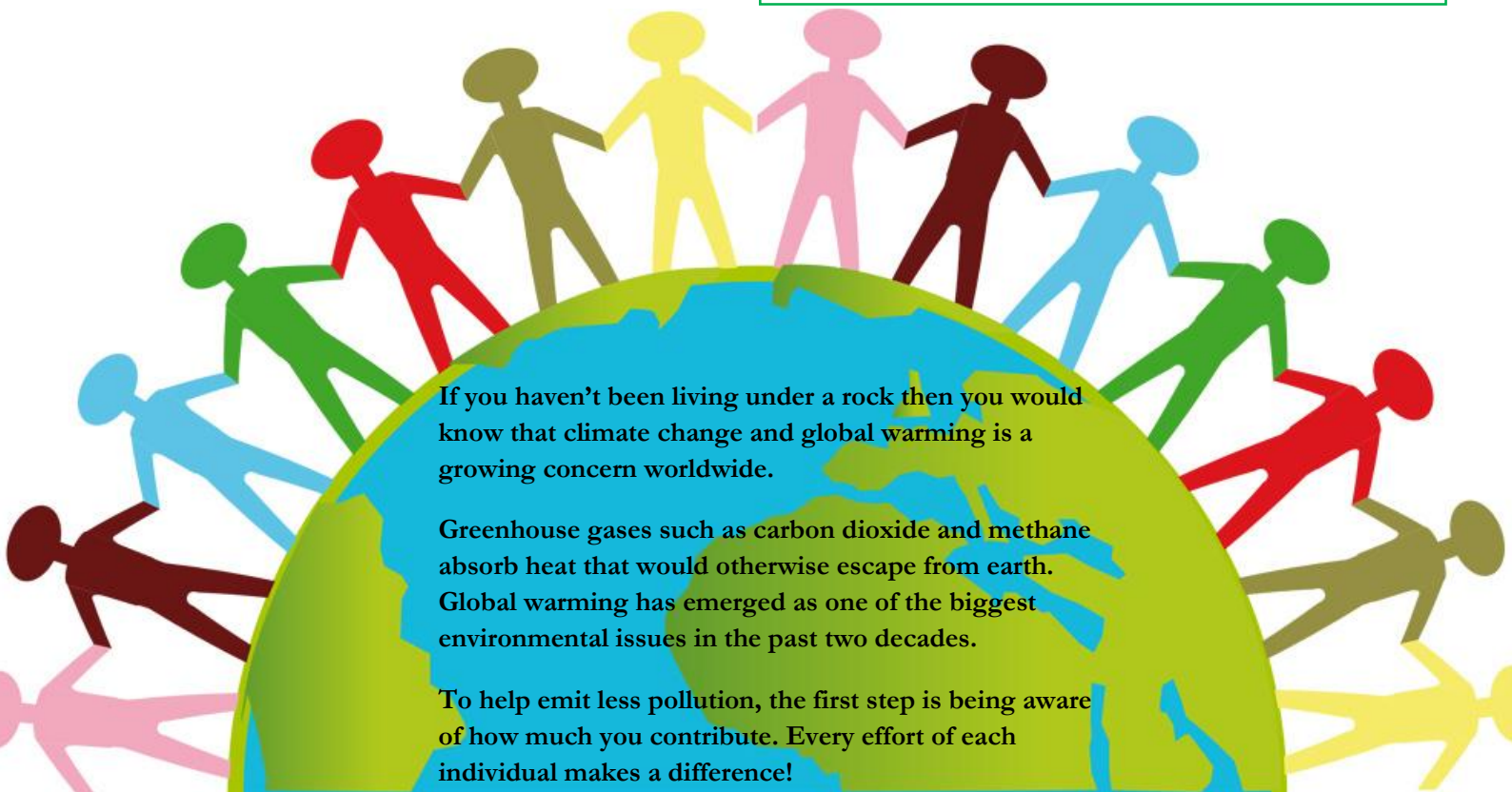
How can we be more environmentally friendly?

As a business

- Recycle all recyclable materials
- Print double sided where possible
- Avoid using materials unnecessarily
- Use products that reduce your reliance on resources (e.g. rain water tanks)
- Use products that are made from recycled material (e.g. office supplies made from recycled plastic)
- Keeping roads and waterways clean by cleaning up properly at job sites (e.g. not washing waste down the drains).

As an individual

- Recycle bottles and cardboard products
- Using less water where possible e.g. shorter showers, smarter washing machine cycles
- Properly dispose of rubbish at sites like landfills
- When grocery shopping use enviro bags instead of plastic bags
- Only drive when necessary (walk up the road to the shops instead!)
- Use ecofriendly products (new light globes, ecofriendly appliances etc.)
- Turn off electronic devices when not using/turn off lights you don't need on.
- Plant a tree! (They produce oxygen and absorb carbon dioxide!)
- Don't litter! Always throw your rubbish in the bin.



If you haven't been living under a rock then you would know that climate change and global warming is a growing concern worldwide.

Greenhouse gases such as carbon dioxide and methane absorb heat that would otherwise escape from earth. Global warming has emerged as one of the biggest environmental issues in the past two decades.

To help emit less pollution, the first step is being aware of how much you contribute. Every effort of each individual makes a difference!

Employee of the Quarter



Congratulations to Vanessa Sanders from the Business Support Department who received employee of the quarter.

Vanessa has been commended for taking on anything thrown her way regardless of how busy she may be. She is always happy to provide support to ensure everyone in the team gets their work done stress free.

EMPLOYEES OF THE QUARTER

Once again the Management Team had a hard decision to make this quarter and couldn't pick just one winner as both Vanessa & Dillon showed great commitment to their roles.



Congratulations to Dillon McDowell from the Store who received employee of the quarter.

Dillon showed great responsibility and 100% commitment when he had to run the store for a couple months with minimal supervision. No matter how busy he was he was always friendly, approachable and ready to help out.



Interview with Peter Fenech



Name: Peter Fenech **Age:** 24

Interests and hobbies: Games, cars and being outdoors

Favourite food: Pasta

Favourite Drink: Coke

Favourite football team: South Sydney Rabbitohs

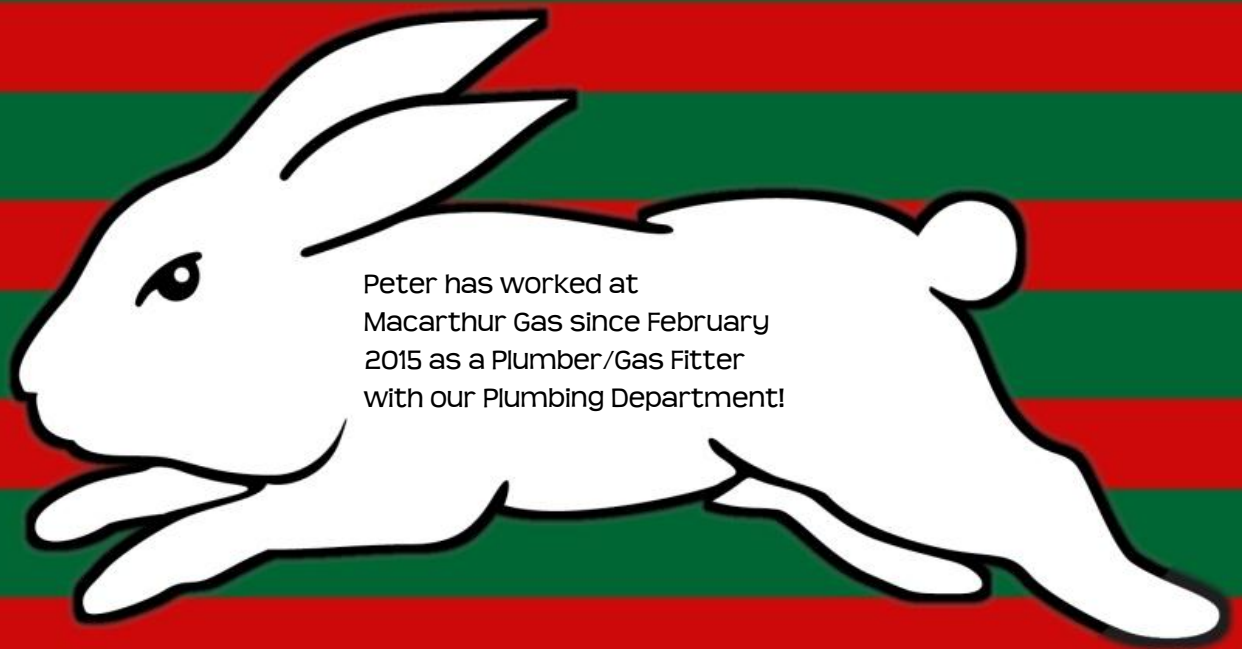
Favourite travel destination: United States

Favourite Movie: Step Brothers

Pick one word that describes you: Caring

Where did you grow up: Eastern Suburbs

What is your 5 year plan: Settle down & become more successful in my career



Peter has worked at Macarthur Gas since February 2015 as a Plumber/Gas Fitter with our Plumbing Department!

What celebrity would you choose to have dinner with and why: Sacha Baron Cohen, would be interesting to talk to.

Who do you admire as a role model and why: My parents because they have achieved so much and it's something I can aim towards.

What do you like most about working at Mac Gas: The awesome bunch of people I work with.

What is one of your worst habits: Smoking

Do you have any superstitions, if so what are they: No, I'm not a superstitious person.

If there was one thing that you could change in the world, what would it be and why: Jealousy- the world would be a better place without jealousy.

Recent Complimentary Letters



Hi Marco, (Compliment for Civil team)

Another satisfied client.

I really want to thank everyone who participated in this project, thanks for achieving Jemena's values "customer focus" and "teamwork".

Without your participation and effort, I won't be able to deliver this project.

Once again thanks,

Rami

Phone call from Jenny: Troy (Sutton) and Rod (Gleeson) (MAC 30) installed a gas line at her property. They did a fantastic job installing the gas line, it was really neat and tidy that you wouldn't even know there was work done as they even re-potted the plants they had moved. They kept her involved with everything that was going on, they worked very hard and she is pleased with how it all went.

Phone call from resident at Manson Road Strathfield job: Tom (Berry), Mark (Berry) and Shane (Cloran) did an excellent job, they were an absolute delight to deal with, very polite and nice to her cats.

Phone call from resident at Emerton Street: Troy (Sutton) and Rod (Gleeson) (MAC 30) completed works at her property. They were very communicative, very polite and all their restoration work after completing the job was put back exactly the way it was if not better. They are an asset to our company.

Phone call from resident at Moore Street Campsie job: thanking the crew (MAC 21) and Macarthur Gas on their great work they have completed, he was very happy with the service and appreciated all the efforts of the crew. Good work guys.

Regarding 398 Beachamp rd. (MAC 30)- just wanted to let you know the guys fixed my gas today. They were really lovely and very neat.
Thank you again for all your help.
Penny



*Queen's Birthday Public Holiday
Monday 13th June 2016*

Footy Tipping

The footy competition is well underway for 2016!

Current standings for the Mac Gas Footy Competition as at the end of Round 9

- ☑ **1st Place-** Dennis O'Keefe on 49 points
- ☑ **2nd Place-** Justin Pascoe on 48 points
- ☑ **3rd Place-** Tracie Elvidge, Keven Gambell & Fred Ghaby on 47 points

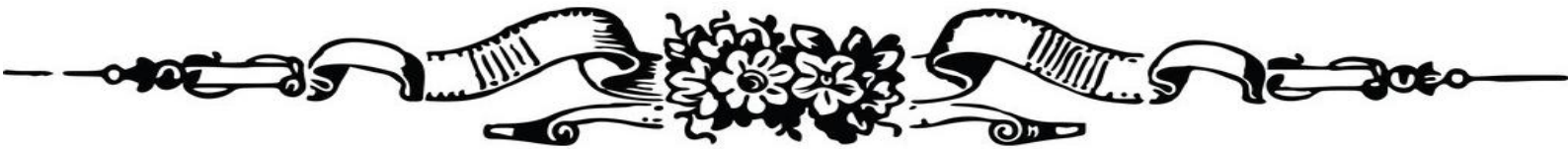


Easter



Congratulations to Kayla Davis in Accounts Payable who made the guess of 315 to win the jar full of 318 eggs!

We hope everyone had a great Easter with their families.

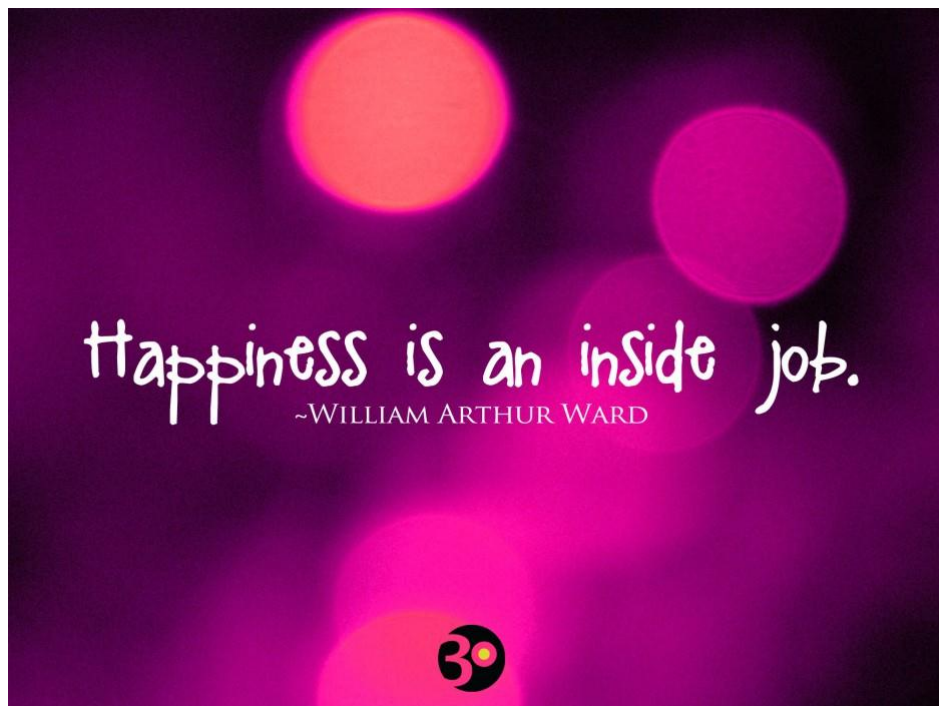


Congratulations to the now Mrs Natasha Sekulovski (HR Dept.) and her husband Steve on their wedding on the 28th February 2016.

We wish you love and happiness for your future together.



Quote of the Month



Employee & Family Service Special



Winter Service Special For ALL Employees

Beat the cold snap and have your room
heater serviced

For ONLY \$60.00



Macarthur Gas Pty Ltd
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